



# AIRPORT DAY

## Sponsor/Exhibitor Package

- When:** Saturday June 2, 2018 1pm - 6pm
- Where:** Pitt Meadows Regional Airport  
18799 Airport Way, Pitt Meadows, BC
- What:**
- Multiple food trucks onsite
  - Beer garden provided by local breweries
  - Live entertainment
  - Wings and Wheels show
  - Family fun activities
  - Aerial Displays

### Sponsorship/Exhibitor:

The day focuses on family fun and all things aviation. We welcome all of you to help facilitate this event and capture the interest of our future aviators. June 02<sup>nd</sup> 2018 is a free day for all ages to come and see the passion that the Pitt Meadows Airport, residents and the aviation world have.

The runways will remain active as we want you to experience an airport in operation. So fly an aircraft in and show it off or hang out and watch some aerial performers!

To keep this amazing day going each year we rely heavily on sponsorship which helps keep the event free for our communities. We highly encourage both the aviation industry and the general business community to become a Sponsor and/or Exhibitor and join us for another fantastic year!



## Sponsorship and Exhibitor Information & Registration

### HOURS OF OPERATION

Saturday June 02, 2018 1pm-6pm

### MOVE IN - MOVE OUT

Move In - Saturday June 02<sup>nd</sup> 10:00 - 12:30

Move Out -Saturday June 02<sup>nd</sup> 18:00 – 19:30

- If additional move in/ out time is required, please mention in the notes section of the registration page.
- No Vehicle will be allowed entry after 12:30 for safety reasons
- Vendors are required to remain at their stall until closing at 6pm; if out of product please display a “sold out or closed” sign.
- Each vendor is expected to clean up any mess that may be left behind at closing time.
- Your vehicles will not remain next to your booth and must be parked in the designated area for vendors. Please drop off what is needed prior to set-up. If vehicle is part of display, please arrange in advance.
- Tents & Canopies must have weights applied around the bases at all times as the Pitt Meadows Airport can be windy.

## SPONSOR, VENDOR & AVIATION BOOTHS

All Exhibitor booths will come with an 8”x10” display area. There are no electrical power hook-ups.

Please remember to bring your own tables, chairs & set-up (Deposits are required at time of sign up)

Reservations for these booths are based on a first deposit basis.

### INQUIRIES

Amanda Zannet:

Tel: 604-465-8977 ext 5

Pitt Meadows Regional Airport

Email: [azannet@flyypk.ca](mailto:azannet@flyypk.ca)

Shipping address – YPK Airport Day  
c/o Pitt Meadows Regional Airport.  
100 – 18799 Airport Way.  
Pitt Meadows, BC. V3Y 2B4  
Tel. 604 465 8977



## Display Contract – Airport Day Regulations and Code of Conduct.

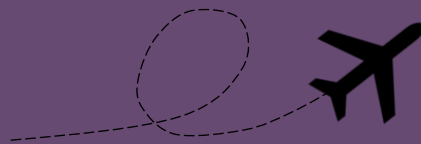
When signing the application, this constitutes a contract between the Exhibitor named (Authorized Signing Officer or Agent) and the Pitt Meadows Regional Airport. The Exhibitor agrees to abide by the Airport Day Regulations and Code of Conduct and to comply with the terms of the Contract below.

### CONTRACT

- The Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and hold the Pitt Meadows Regional Airport, their respective officers, employees, volunteers, members and agents harmless from and against any and all claims, injuries and damage to person or persons, property, government charges or fines and attorney fee's arising out of or caused by the Exhibitors installation, removal, maintenance, occupancy or use of the premises or any part thereof, or arising out or caused by the Exhibitors participation in Airport Day activities.

### REGULATIONS & CODE OF CONDUCT

- Reserving Space & Deposits – Space is not considered reserved until either a deposit or full payment is paid according to the payment procedure stated on the Registration Form.
- Advanced Display Shipments – Prior to the event all shipments can be received at the Pitt Meadows Regional Airport. Shipments must be prepaid, the Exhibitors name must be indicated, plus exhibit location indicated on all individual shipment. The Pitt Meadows Regional Airport assumes no responsibility for lost, damaged or unclaimed shipments.
- All shipments over 50Kgs require advanced notification to be given to the Pitt Meadows Regional Airport Administration staff. Shipping address noted on next page.
- Vehicle Access to Exhibit area – No vehicle access will be allowed after 12:30pm on Saturday June 02<sup>nd</sup> until 18:00 Hrs (6:00pm).
- Installation of Displays – Exhibitors may install at their own expense, special signs, display counters, shelving and related items not to exceed 2.5m (8') in height along the rear of the exhibit booth.
- No materials may be hung from the roof or other building structures.
- Noise makers, disruptive audio, flashing signs or other attention getting devices are NOT allowed unless an integral part of the exhibitor's product line (please advise YPK staff ahead of event).
- Solicitation of Business – Person or Companies who are registered Exhibitors by virtue of paying for exhibit space and being party to this agreement will confine solicitation to their display space or in close proximity to said space.
- All signs and products MUST be kept within the confines of their exhibit space.
- Exhibitor Aircraft Parking – Aircraft that are part of an Exhibitors display may be parked in the assigned space, providing the aircraft does not extend beyond the assigned area. Aircraft that must be moved require wing walkers and must be pulled or pushed into the designated exhibit space.
- NO aircraft shall be started at any time until clearance is provided by the Airport Manager and/or delegate and all reasonable safety precautions have been taken.
- Safety – No smoking, explosives, flammable or other dangerous items will be allowed in the Display area. All display material, decorations must be fire resistant. There will be no use of helium balloons on-site.
- Exhibitors conducting demonstrations utilizing open flame must have on hand the appropriate safety equipment, including fire extinguisher, with current inspections date. All demonstrations of this nature require pre-approval from the Pitt Meadows Fire Department (PMFD). Arrangements and approvals from the YPK Management must be completed in advance along with written authorization by the PMFD.
- Security - It is the responsibility of each Exhibitor to safeguard their displays and products. The Pitt Meadows Regional Airport cannot assume any liability for losses by theft, fire, flood, wind, water, accident or injury to property or person including Exhibitor and their employees.
- All Exhibitors must make sure that their public liability, employee compensation insurance policies provide adequate coverage during the day. Including transportation and travel to and from the site.



## Airport Day Sponsorship Tiers

Level	Cost	Includes:
Airbus	\$2500.00	Space for booth; prominent spot for large banner (you provide); Large logo on our webpage as 'Gold' sponsor & other advertising materials, Media recognition
Boeing	\$1500.00	Space for booth; spot for small banner (you provide); logo on webpage as 'Silver' sponsor & other advertising materials
Cessna	\$500.00	Space for booth; logo on webpage as 'Bronze' sponsor & other advertising materials
Mooney	\$250.00	Space for booth; Logo on webpage as supporter
Piper	\$50.00	Space for booth at event

Our Gold Sponsors:



## Sponsorship/ Exhibitor Request Form

Yes, we wish to Sponsor the event through the Sponsorship package

(level: \_\_\_\_\_)

**\*The Regulations and Code of Conduct (previous pages) have been read and accepted on behalf of:**

Print Name:		Signature:
Date:	Phone:	Email:
Organization/ Display Name:		
Contact Name:		
Description of Display (be specific):		
Space Needed for Aircraft/ Large Display	No:	Yes; Type:
Other Space Needed	No:	Yes; Type:
Special approval required	No:	Yes; Type:

Accepted by Pitt Meadows Regional Airport: \_\_\_\_\_

Please Complete and Submit before May 15, 2018. You may email or fax the request to Amanda: [azannei@flyypk.ca](mailto:azannei@flyypk.ca) ; fax: 604-465-4512

\*\*Please submit payment either by credit card or cheque payable to "Pitt Meadows Airport Society".

Card Type: \_\_\_\_\_ Name on Card: \_\_\_\_\_

Card # \_\_\_\_\_ Expiry Date: \_\_\_\_\_